Scadco School Application Guide

Start your Internet Explorer, Edge or Chrome browser and enter the web site address
www.scadco.co.za

Then click the "Admissions" link on the top menu.

Step 1: Registration

Click on "Register Here".

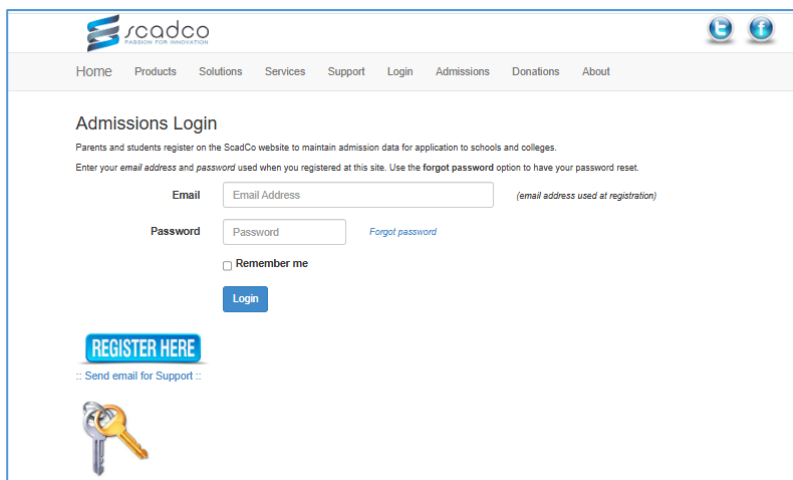Enter your name, ID number, e-mail address and cell phone number.

Click on "Register".

An SMS will be sent to you with a temporary password. Use this password to login on the Admissions screen.

Step 2: Admissions Login

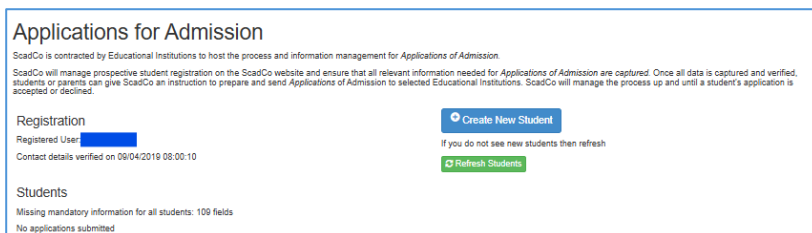Click the "Admissions" link on the top menu.
Enter your e-mail address and the temporary password sent to you.

Step 3: Complete Application for Admissions

Create New Student

Complete Personal Information
(Section A-K)

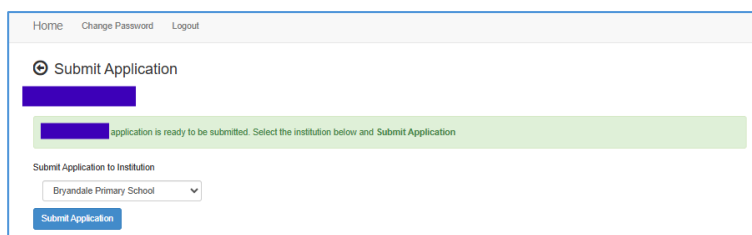Use N/A where necessary.

Upload Supporting Documents:
- Certified unabridged birth certificate
- Certified copy mother ID
- Certified copy father ID
- Copy of up-to-date immunisation card
- Copy of latest school report
- Proof of residence
  - **Owned:** City of Joburg Account
  - **Rented:** Valid lease, proof of rental payment, utility account, rental statement, account with your name reflecting address
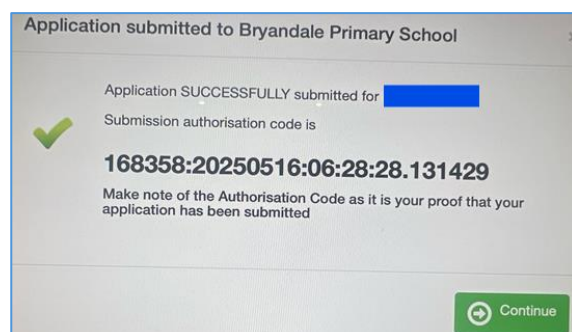
Step 4: Submit Application

Click Submit, select Bryandale Primary School as the school to submit to: There is a lot of information that needs to be in-put and all mandatory fields must be completed.

Note: If any mandatory fields are blank, you won't be able to submit the document.
Once you have successfully submitted your online application form; you will receive a long reference number confirming successful submission.
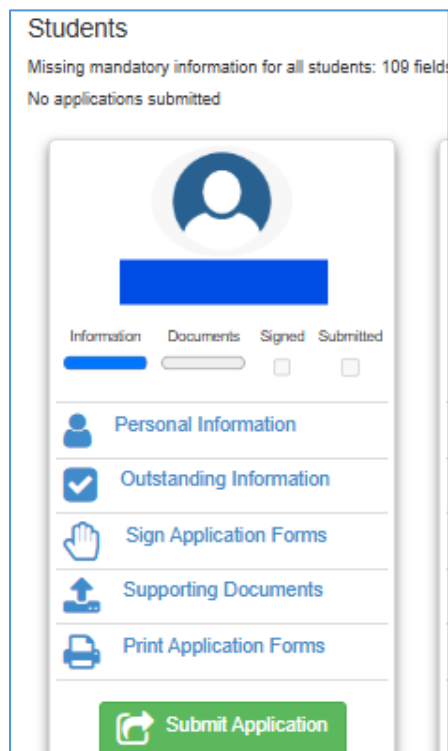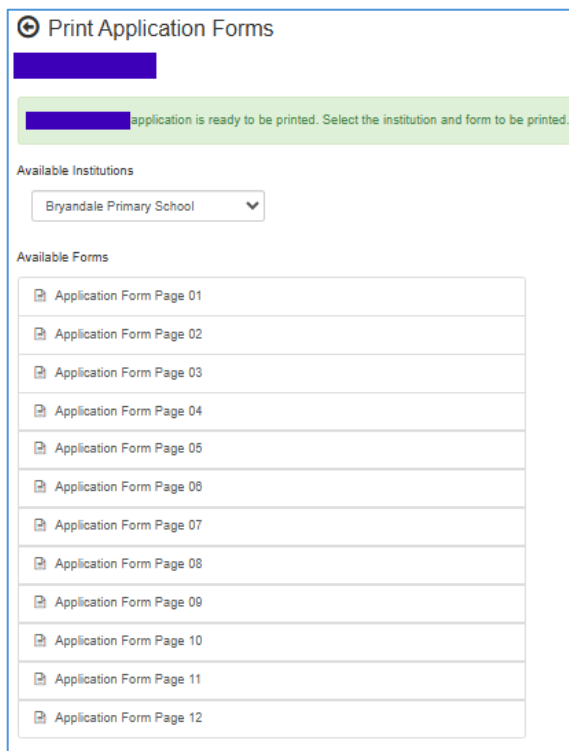

Step 5: Print Application

Once submitted online, PRINT out completed application (12 pages).
Please take care to print each page in the correct A4 format.

DELIVER SIGNED (by both mother and father) application to our school with copies of all supporting documents.