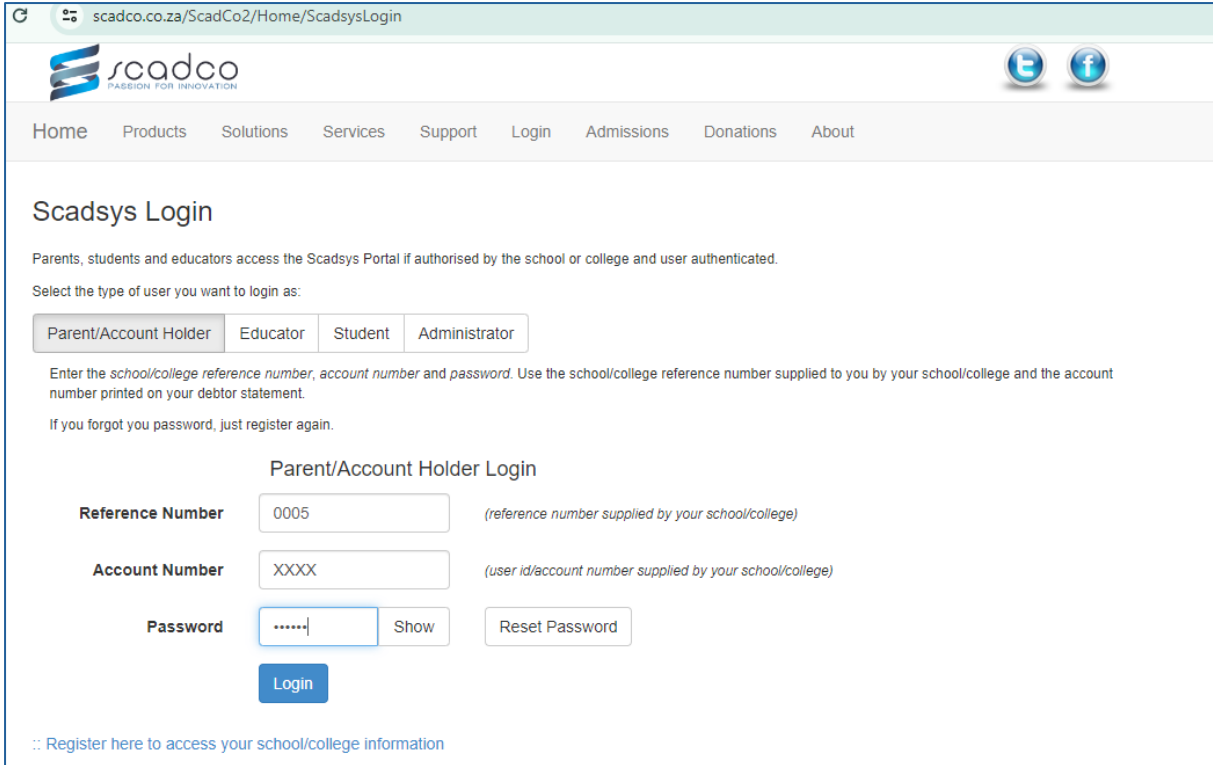


Tuckshop Process

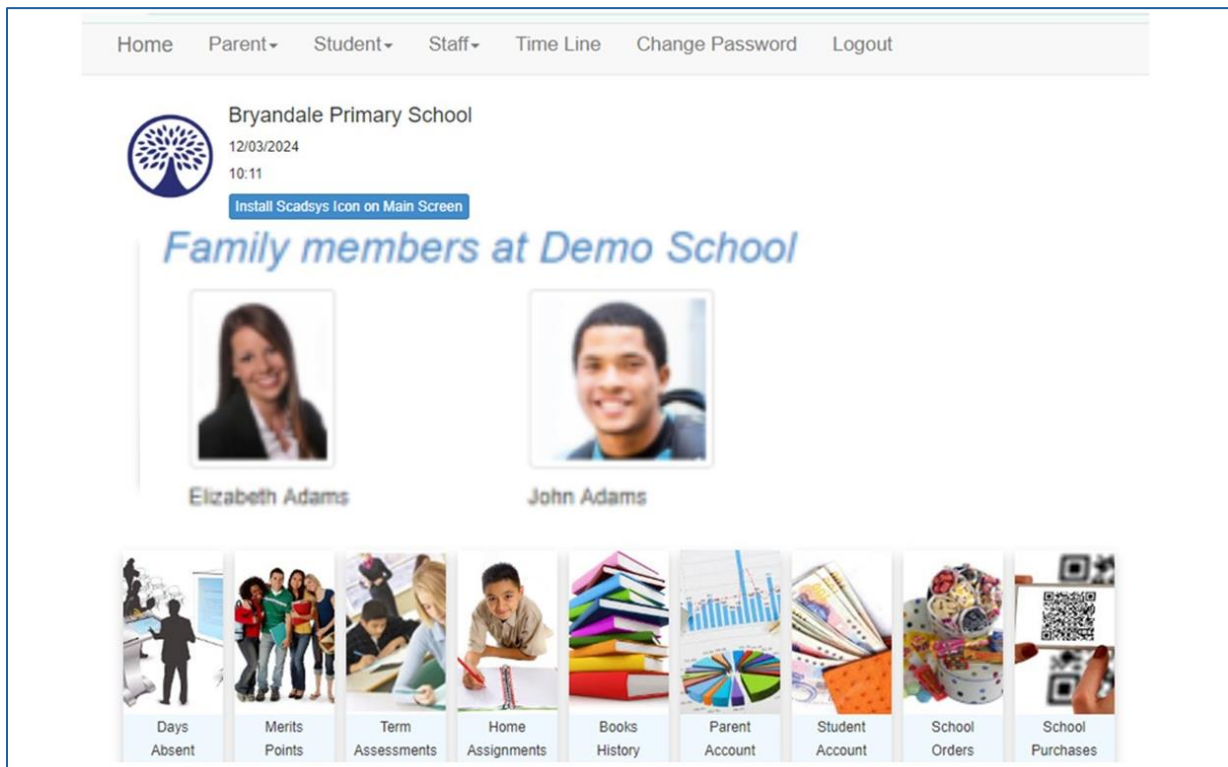
Tuckshop orders must be made at the latest the day before or, if absolutely necessary, by 07h30 in the morning. Orders placed after this will only be available at second break or after school.

1. Navigate to [Scadsys Login to Parent's Portal](#)
2. Login with username and password provided by school. Reference Number is always 0005.



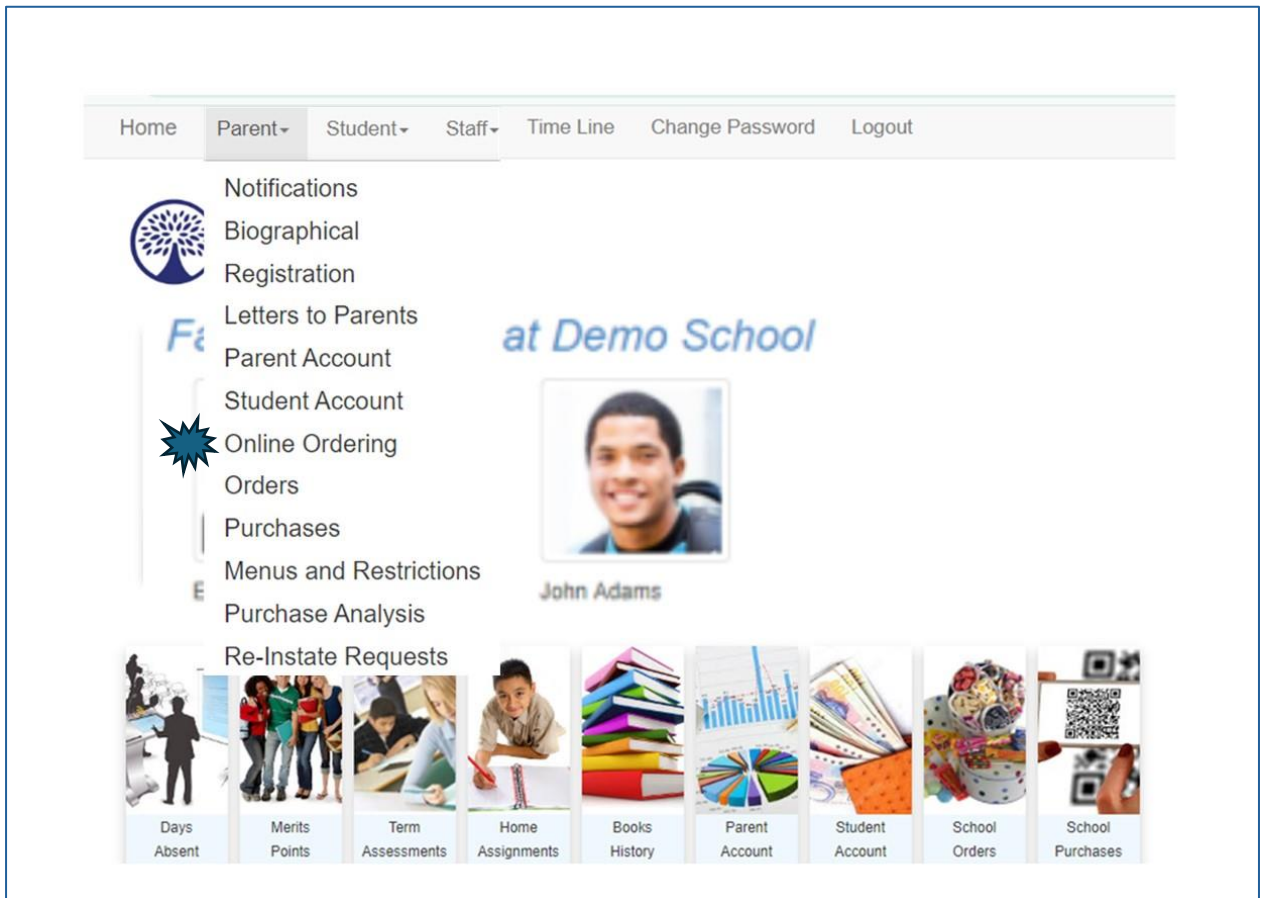
The screenshot shows the Scadsys Login page for a Parent/Account Holder. The page has a navigation menu with links for Home, Products, Solutions, Services, Support, Login, Admissions, Donations, and About. The main heading is "Scadsys Login". Below the heading, there is a message: "Parents, students and educators access the Scadsys Portal if authorised by the school or college and user authenticated." and a prompt: "Select the type of user you want to login as:". There are four buttons: "Parent/Account Holder" (selected), "Educator", "Student", and "Administrator". Below this, there is a message: "Enter the school/college reference number, account number and password. Use the school/college reference number supplied to you by your school/college and the account number printed on your debtor statement." and a link: "If you forgot your password, just register again." The "Parent/Account Holder Login" section has three input fields: "Reference Number" (0005), "Account Number" (XXXX), and "Password" (masked with dots). There are "Show" and "Reset Password" buttons next to the password field. A "Login" button is at the bottom. A link at the bottom says: "Register here to access your school/college information".

3. Upon login the main screen will be displayed with all members in the family. Select the child that you are ordering for.

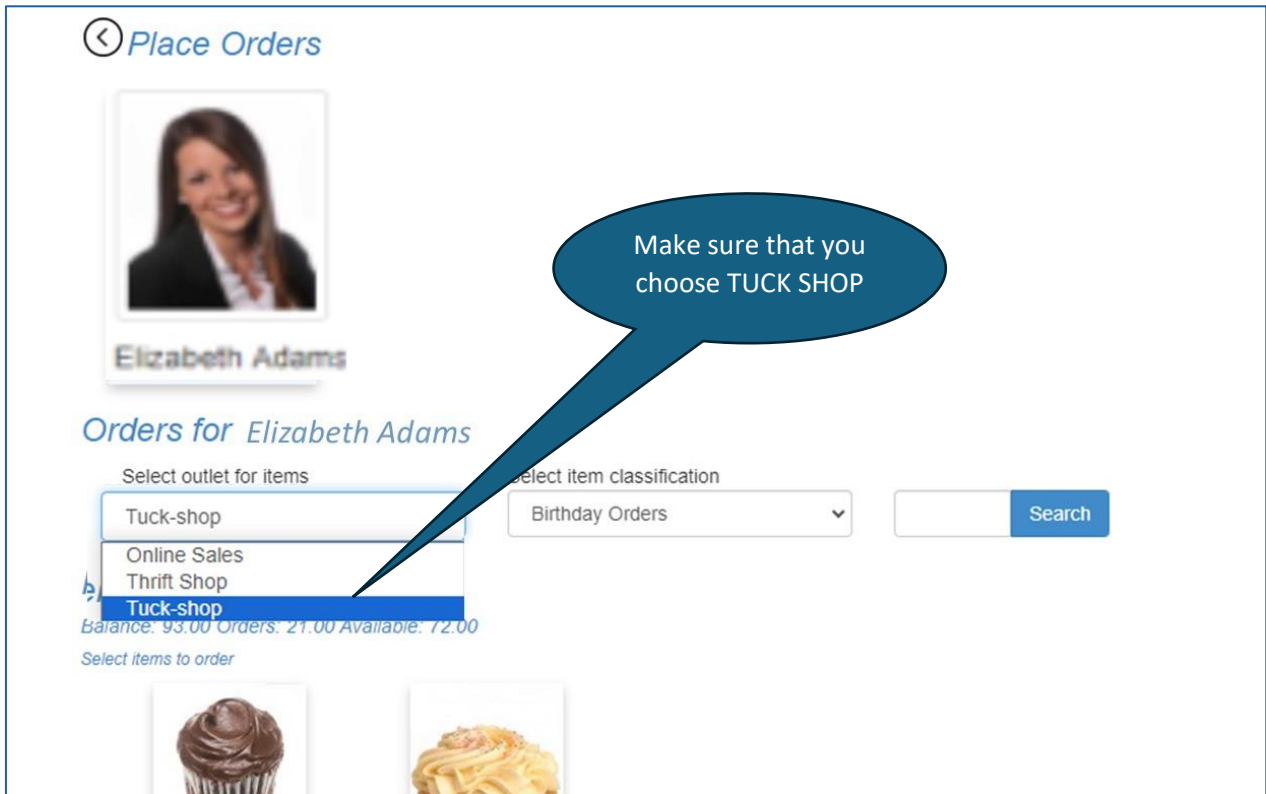


The screenshot shows the main screen of the Scadsys portal for a parent. The navigation menu includes Home, Parent (selected), Student, Staff, Time Line, Change Password, and Logout. The page displays the school name "Bryandale Primary School" and the date "12/03/2024" at "10:11". There is a button to "Install Scadsys Icon on Main Screen". The main heading is "Family members at Demo School". Below this, there are two profile cards for "Elizabeth Adams" and "John Adams". At the bottom, there is a row of ten icons representing different features: Days Absent, Merits Points, Term Assessments, Home Assignments, Books History, Parent Account, Student Account, School Orders, and School Purchases.

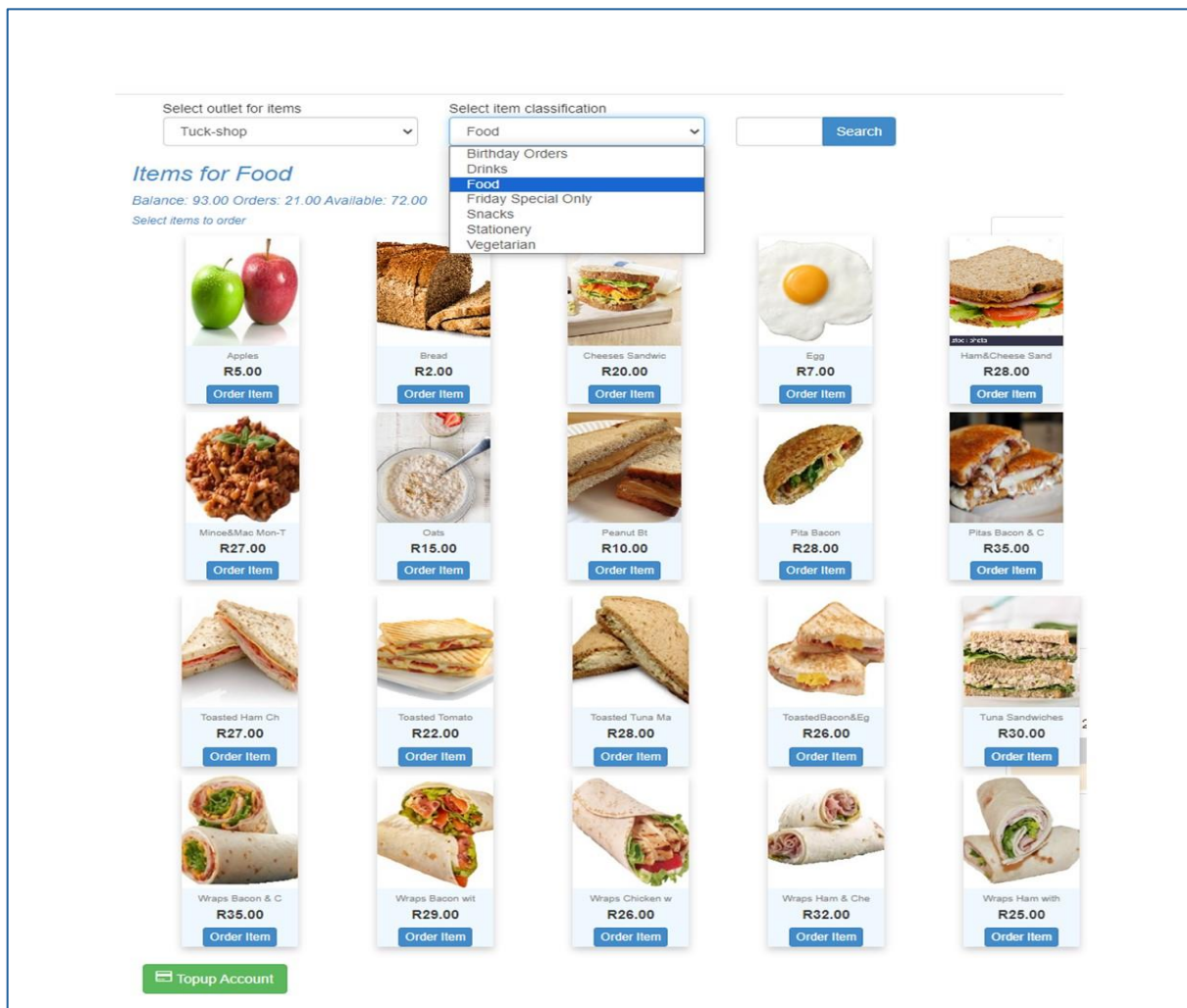
4. On the Parent drop down menu, select Online Ordering.



To place an order: Select Tuck-shop under Outlet for items and Select item classification.



5. Order Food/Drink/Snack items. (for the day, in advance or simply top up the wallet)



Futurelife Choc for R23.00

Select an order start date and order days, then enter quantity

2024/03/13

Day	Quantity	Delivery
<input checked="" type="checkbox"/> Wed	1	After School
<input type="checkbox"/> Thu		Class Delivery
<input type="checkbox"/> Fri		Class Delivery
<input type="checkbox"/> Mon		Class Delivery
<input type="checkbox"/> Tue		Class Delivery

Notes

Orders in the past are ignored

Available	R 218.00
Item Total	R 23.00

Order Item

Select item.

Ensure that the date is correct.

Ensure that the **Day** is correct.

Ensure that the **Quantity** is correct.

Ensure that **Delivery** is correct.

Most orders that you will place from home will be for **Class Delivery**, at first break.

These orders will be packed and sent to your child in class.

Other orders will be prepared at the correct time and will be available for pickup later in the day by your child.

Order Item

6. Top up Account at the bottom of the page.
This will direct you to Paygate to make a payment.



You may pay the exact amount for orders placed or top up the account for your child to use at any time.

Orders will only be processed if there are funds in the Student Account.

Do you need assistance to get started?

Send your request to support@bryandale.co.za